

**FORM OF APPLICATION FOR THE GRANT OF
FAMILY PENSION, 1964, ON THE DEATH OF A
GOVERNMENT SERVANT/PENSIONER**

1. Name of the applicant _____
 (I) Widow/Widower _____
 (II) Guardian if the deceased
 Person is survived by child or children _____

2. Name and age of surviving widow/widower and
 Children of the deceased Government servant/Pensioner _____

Sl. No.	Name	Relationship with the deceased person	Date of Birth by Christian era

3. Name and No. of the PPO of the
deceased Pensioner _____

4. Date of death of the Government
Servant/Pensioner _____

5. Office/Department/Ministry in which the
deceased Government servant/Pensioner last served _____

6. If the applicant is guardian, his date of birth and relationship with the deceased
Government servant/Pensioner _____ .

- 6-A. If the applicant is a widow/widower the
amount of service Pension which she/he
may be in receipt on the date of death
of the husband/wife _____

7. Full address of the applicant _____

8. Place of payment of Pension and Gratuity
(Treasury, Sub-Treasury or Public Sector
Bank Branch, Post Office and Pay and
Accounts Office) _____

9. Enclosures

- i) Two specimen signatures of the applicant duly attested (To be furnished in two separate sheets).
- ii) Two copies of passport size photographs of the applicant, duly attested.
- iii) Two slips each bearing left hand thumb and finger impressions of the applicant, duly attested.
- iv) Descriptive Roll of the applicant, duly attested, indicating (a) height and (b) personal marks, if any, on the hand, face, etc.
(Specify a few conspicuous marks, not less than two, if possible)
(To be furnished in duplicate)
- v) Certificate (s) of age (in original with two attested copies) showing the dates of birth of the children. The Certificate should be from Municipal Authorities or from the Local Panchayat or from the head of the Recognized School if the child is studying in such school. (This information should be furnished in respect of such child or children, the particulars of whose date of birth are not available with the Head of Office)

10. Indicate whether Family Pension is admissible from any other source—Military or State Government and/or a Public Sector Undertakings/Autonomous Body/Local Fund under the Central or a State Government.

11. Signature or *left hand thumb-impression of the applicant

- *To be furnished in case the applicant is not literate to sign his name*

In the case of re-marriage of the widow, while applying for Family Pension on behalf of the minor child, the widow should furnish (i) the date of her re-marriage, (ii) name of the Treasury/Sub-Treasury at which payment is desired and (iii) her full address in the application for Family Pension. It is not necessary to furnish a fresh application or the documents as they are already available with Pension papers on which Family Pension was originally admitted to her

12. Attested by:

Name	Full Address	Signature
i) _____	_____	_____

ii) _____	_____	_____

13. Witnesses:

	Name	Full Address	Signature
i)	_____	_____ _____ _____ _____	_____
ii)	_____	_____ _____ _____ _____	_____

Note: Attention should be done by two Gazetted Government servants or two or more persons of respectability in the Town, Village or Pargana in which the applicant resides

Additional documents to be submitted along with application

- 1. Death Certificate*
- 2. Pensioner's half of PPO for verification and return*
- 3. Non-remarriage Certificate*
- 4. Letter of undertaking in connection with crediting Pension in S.B Account if Family Pension is preferred to be drawn through S.B Account.*
- 5. Certificate regarding employment status and Income Certificate if the claimant is not spouse.*